
Special Meeting Minutes
Iowa State Interoperable Communications System Board
August 22, 2018
CONFERENCE CALL

John R. Benson
HSEMD

Andy Buffington
Communications Center

Vacant
EMS

Vacant
Member At-Large

Ellen Hagen
Fire Department (Volunteer)

Rob Rotter
Sheriff's Office

Michael Kasper
Sheriff's Office

Vacant
Fire Department

Tom Lampe
Iowa DPS

Jason Leonard
Municipal Police Department

David Ness
Municipal Police Department

Denise Pavlik
Communications Center

Marty Smith
Iowa DPH

Mike Harvey
Iowa DOT

Jeffery Swearngin
Iowa DNR

Patrick Updike
Iowa DOC

Bob von Wolfradt
Office of the CIO

Larry Smith
Emergency Management

Carole Lund-Smith
ILEA

Legislative Members
Senator Jim Lykam
Senator Randy Fenestra
Representative Bob Kressig
Representative Steven Holt

Meeting called to order by Vice Chair Jason Leonard at 1:30 p.m.

Conference telephone line was opened for public listening and comment, and for Board members who found it impractical to attend in person.

Voting Members via conference line: Ellen Hagen, Jason Leonard, David Ness, Patrick Updike, Larry Smith, Carole Lund-Smith, Marty Smith, Bob VonWolfradt, John Benson, Denise Pavlik, Sandy Black, Andy Buffington, Rob Rotter

Non-Voting in Attendance: SWIC Chris Maiers

Absent: Tom Lampe, Mike Kasper, Jeff Swearngin, Jim Lykam, Randy Feenstra, Bob Kressig, Steven Holt

Approval of Agenda – Ellen Hagen made a motion to approve the agenda. Denise Pavlik seconded. All in favor. Motion passes.

New Business –

UGC Chair Andy Buffington reported that the UGC has reviewed the following ISICS applications:

- Boone County – Level 4
- Dickinson County EMA – Level 1
- Ida County – Level 1
- Page County – Level 4
- University of Iowa Public Safety – Level 1
- University of Northern Iowa – Level 4
- Urbandale Schools – Level 2
- US Marshal's Service – Updated Level 2
- Van Buren County – Level 1
- Warren County Sheriff's Office – Updated Level 3

UGC Chair Buffington motions to approve the user applications. ISICSB Member Sandy Black seconds. Roll call vote. Hagen aye; Leonard aye; Ness aye; Updike aye; Larry Smith aye; Lund-Smith aye; Marty Smith aye; VonWolfradt aye; Benson aye; Black aye; Buffington aye; Rotter absent. Motion passes

SWIC Maiers described a grant that would assist PSAPs in acquiring equipment to connect to ISICS as a Level 1 user for interoperability. UGC Chair Buffington stated that the MOA is required as part of the grant application, and access is for interoperability only with a single ID for a control station/console or some other method of connecting. Mr. Buffington also clarified that DPS will ensure funds are distributed appropriately. Technology Chair Updike for clarification on any agency money that would be necessary. SWIC Maiers clarified that the stipulations are that the money would be for the device to connect to ISICS and part of the installation costs with a cap.

ISICSB Vice Chair Leonard asked Governance Chair John Benson to clarify how money will be distributed. ISICSB Member Ellen Hagen also asked for clarification on reimbursement for PSAPs that may already have access to the network. SWIC Maiers stated that the main work of the grant so far has revolved around those that have not yet connected for interoperability.

ISICSB Member David Ness asked for clarification on the process of changing a user level if an agency decided to do so. SWIC Maiers clarified that the agency would have to submit an updated Applicant Participation Plan and any documents that may cover other agencies that are being added to that application. SWIC Maiers also stated that it may streamline the process for users in the future.

ISICSB Member Rob Rotter motions to approve all PSAPs for Level 1 access. UGC Chair Buffington seconds with the inclusion of Level 1 certification of all PSAPs that are not yet signed on, one system ID and the agencies must complete the MOA as part of the grant

process. Roll call vote. Hagen aye; Leonard aye; Ness aye; Updike aye; Larry Smith aye; Lund-Smith aye; Marty Smith aye; VonWolfradt aye; Benson aye; Black aye; Buffington aye; Rotter aye. Motion passes.

Public Comments –

None.

Motion to Adjourn: Outreach Chair Ellen Hagen made a motion to adjourn. Meeting adjourned at 2:01 p.m.